

Vendor Application  
Erin Village Alliance Church

**Marketplace Date:** Saturday, June 1st, 2024

**Marketplace Hours:** 10 am to 3 pm

**Location:** Erin Village Alliance Church. This space is accessible.

**Event Description:** Vendor Sale, Church run bake sale and yard sale.

*Thank you for your interest in participating in our Vendor Sale, a fundraising event for Erin Village Alliance Church! We look forward to welcoming guests and vendors to this event as a way of building community relationships.*

*All proceeds raised from this event will go to support the ministry programs and operational costs for EVAC.*

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Contact Name (First and Last): \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Type of number: \_\_\_\_ mobile with texting capabilities \_\_\_\_ landline

Website address (or n/a): \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Products or Service Description: \_\_\_\_\_

We ask you to please advertise and share information about this event on your own social media platforms as well as follow and share EVAC's social media posts. Please indicate your Social media handles so we can promote your business: (or n/a)

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**Information about your Business:**

Please write a short business profile that we can use in our event promotion, on our website and for social media promotion. For marketing purposes, please indicate what type of payment you accept for any purchases made in our marketplace.

Business Profile (what items are you selling and price range):

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**Set-up and Tear Down:**

Vendor Set-up will be Friday, May 31 from 6-8 pm, or 8 am the morning of the event. Please do not take down your space before 4 pm on event day, Saturday, June 1st.

Set Up Preferences: (check one)

Friday, May 31 (6-8pm)                       Saturday, June 1 (8am)

**Vendor Marketplace Space:**

Each vendor marketplace space will be provided with an area approximately 6' x 6' (suitable to fit a 6' rectangular table). WiFi will also be available.

List all activities for your marketplace table – i.e. demo, food/product samples, handouts etc.

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How many vendor marketplace spaces would you like? Each space is \$25.00:

- 1 Vendor Marketplace Space (\$25.00)
- 2 Vendor Marketplace Spaces (\$50.00)

Please provide your own marketplace table (6' in length maximum) and table covering. Please note that we are NOT able to provide a table for you.

- Yes, I will bring my own table and cover.
- My space does not require a table.

**Other Equipment:**

Please indicate other equipment needed.

One chair per vendor marketplace space will be provided. Please indicate if you require an additional chair or if no chairs are required

- Just the 1 chair provided
- 0 chairs required
- 1 additional chair required

Do you require a power outlet for the purpose of the goods and services that you are operating? If so, we will do our best to place you close to one, but please bring along your own extension cord.

- Yes
- No

Are there any other items or specifics or anything else that you require to have a successful vendor marketplace experience (e.g. access to water, fridge space, wall space). Note that we will do our best to accommodate these requests.

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**Lunch is not included. You are welcome to bring your own lunch.**

Total amount owing-includes vendor market place spaces at \$25.00 per.

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**Payment by:**

\_\_\_\_\_ No amount owing (pre-approved by EVAC)

\_\_\_\_\_ Cash or Cheque (payable to Erin Village Alliance Church) mailed or dropped off to PO BOX 431, 155 Main Street, Erin ON N0B 1T0

\_\_\_\_\_ E-transfer to [service@erinvillage.ca](mailto:service@erinvillage.ca) (auto-deposit)

EVAC does not accept credit cards.

I understand that the EVAC Vendor Sale and Yard Sale committee has the right to refuse my vendor marketplace registration (e.g. too many vendors selling similar product, inappropriate product or services, etc.).

EVAC is not responsible for any lost, or damaged goods.

Please stay in attendance until the sale is over (3pm) unless there is an emergency. Limited table space available. Non-product competition wherever possible.

Deadline for application is May 24, 2024. Payment due 1 week after approval of application, payment confirms your table reservation.

This is a family friendly event. Alcohol and substances including but not limited to tobacco, vaping and marijuana are not permitted on the premises.

Questions regarding the Vendor Sale can be directed to Vanessa Belanger or Jason Van Ankum at [service@erinvillage.ca](mailto:service@erinvillage.ca).

By submitting this Vendor registration form, I acknowledge that I have read and understand the information outlined above.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_